

I AGREE TO THE FOLLOWING:

- To have the **Jacksonville Women's Business Center's ATHENA PowerLink® program** arrange an Advisory Panel under the ATHENA PowerLink® Program for a period of one (1) year. I understand that the panel will meet for an initial session, an on-site visit, and once per quarter for a maximum of two (2) hours, and that at the end of the one (1) year period, it will be up to me and each Advisory Panel Member to decide whether or not the association continues.
- To assist the **Jacksonville Women's Business Center's ATHENA PowerLink® program** in formulating the types of advisors I would like on my Advisory Panel (e.g., accounting, legal, CEO, human resource, etc.) and to formally approve Advisory Panel Members prior to the initial session.
- To sign the **ATHENA PowerLink®** program Release, Hold Harmless and Indemnification Agreement that states that the Advisory Panel is advisory in nature and intent, and all decisions will be made by me, therefore, I will not look for legal remedy to the members of the Advisory Panel, or to **Jacksonville Women's Business Center's ATHENA PowerLink® program** or to ATHENA International if the business does not reach the planned objective(s).
- To sign the **ATHENA PowerLink®** Confidentiality Statement outlining the responsibilities of all parties to keep information about each other's businesses in confidence.
- To thoroughly prepare for each Advisory Panel meeting including, but not limited to, drafting the Advisory Panel Members agendas and financial statements at least two (2) weeks in advance of the quarterly meetings.
- To ensure minutes are taken at the Advisory Panel Quarterly Meetings and to distribute typed minutes within two (2) weeks of the date of the Quarterly Meetings.
- To pay \$1,500.00 program fee prior to the Advisory Panel being assembled. A payment plan may also be considered.
- To share information about my business with ATHENA International and any third party they may direct, in order to study the quantitative and qualitative impacts that an Advisory Panel has on my business, both during my Panel Year and in future years.
- To assist other women business owners by discussing this program with them and perhaps by volunteering my service on an Advisory Panel in the future.